

*Illinois Fire Service Administrative Professionals  
Annual Conference  
April 24 - 26, 2019*



*PLEASE JOIN US in GALENA*

*An investment in knowledge always pays the best interest.  
~ Author unknown*

*Eagle Ridge Resort and Spa  
384 Territory Drive  
Galena, IL 61036*

*[www.eagleridge.com](http://www.eagleridge.com)*

## GENERAL INFORMATION

- **Who Should Attend:** Fire service support personnel dedicated to their career, hungry for knowledge and striving to keep up with current trends and issues.
- **Why You Should Attend:** The Illinois Fire Service Administrative Professionals' mission is to provide an educational channel for administrative support personnel, and to strive to obtain information so that we may equip ourselves to serve our departments with even greater skills and knowledge. This 2-day event will feature relevant topics presented by informative speakers and will offer attendees a unique opportunity to network and exchange information with colleagues, in an effort to meet our purpose.
- **Cost:** The "Full Conference Package" includes Thursday and Friday sessions, all meals and two evenings of lodging (Wednesday and Thursday nights).
- **Meals:** Daily sessions include breakfast, snack breaks and lunch.
- **Contact Us:** If you require a single night lodging option.
- **One Day Sessions:** Are available and include breakfast, breaks and lunch.
- **Scholarships:** Are available for this conference.
  - If you are applying for a scholarship, please complete your registration form and send it to Sharon noting you have applied for a scholarship.
- **Sleeping Arrangements:** Accommodations are based upon double occupancy. If you would like to share a room with a specific person, please indicate this on your registration form. If you prefer single occupancy accommodations, there is an additional fee as noted on the registration form.
- **Room Assignments:** Room assignments are random.
- **Dress:** Casual attire.
- **Arrival:** Check in on Wednesday, April 24, 2019 - 4 p.m.
- **Wednesday Night Weary Traveler:** Eagle III – 7:00 p.m. – 8:30 p.m.
  - Light appetizers will be provided.
  - 8:30 p.m. – 9:30 p.m. Campfire (weather permitting).
- **Departure:** Check out 12:00 p.m.

**\*\* This year if you wish to stay Friday and/or Saturday night the Special regular room Rate is \$129 for Inn rooms and one-bedroom Villa's; \$219.00 for a two-bedroom Villa.**

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**Raffle: Tickets are sold from 8 a.m. Thursday until 11 a.m. on Friday  
\$5 each or 5 tickets for \$20. Proceeds support IFSAP educational programs.**

**\*\*IFSAP subsidizes a substantial portion of the cost of this conference.**

## CONFERENCE SCHEDULE

**\*\* All Training Sessions take place in Eagle I-II \*\***

### Wednesday, April 24 –

Weary Traveler: Eagle III – 7:00 p.m. - 8:30 p.m.

S'more Bonfire near Butterfly Garden – 8:30 p.m. - 9:30 p.m. (weather permitting)

### Thursday, April 25 -

Breakfast served in Woodlands Restaurant - 7:30 a.m. - 9:00 a.m.

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|---------------------------------|---|
| <b>8:00 a.m. to 9:00 a.m.</b>   | Registration  |
| <b>9:00 a.m. to 9:15 a.m.</b>   | Welcome /Janice Gumprecht, IFSAP President  |
| <b>9:15 a.m. to 10:30 a.m.</b>  | I Said I'm Doing the Best I Can - Bobbe White   |
| <b>10:30 a.m. to 10:45 a.m.</b> | Break   |
| <b>10:45 a.m. to 12:00 p.m.</b> | Try Laughter Just for the Health of It – Bobbe White  |
| <b>12:00 p.m. to 1:00 p.m.</b>  | Lunch Buffet in Eagle III   |
| <b>1:00 p.m. to 2:30 p.m.</b>   | Leadership Tenets for the Individual: How to be the Best Leader You Can – Colonel Royal Mortenson |
| <b>2:30 p.m. to 2:45 p.m.</b>   | Break   |
| <b>2:45 p.m. to 3:15 p.m.</b>   | Annual Meeting and Installation of the Board  |
| <b>6:30 p.m. to 7:00 p.m.</b>   | Cocktail Reception – Eagle III  |
| <b>7:00 p.m. to 12:00 a.m.</b>  | Dinner and Entertainment (TBD)  |

### Friday, April 26 -

Breakfast served in Woodlands Restaurant - 7:30 a.m. - 9:00 a.m.

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|---------------------------------|--|
| <b>9:00 a.m. to 10:30 a.m.</b>  | Do You Work with the Living Dead? – Desi Payne     |
| <b>10:30 a.m. to 10:45 a.m.</b> | Break  |
| <b>10:45 a.m. to 12:00 p.m.</b> | Give Me Some Chocolate! I'm Stressed! – Desi Payne |
| <b>12:00 p.m. to 1:00 p.m.</b>  | Lunch Buffet in Eagle III                          |
| <b>1:00 p.m. to 2:15 p.m.</b>   | Leadership Game Activity – Desi Payne              |
| <b>2:15 p.m. to 2:30 p.m.</b>   | Wrap Up: Certificates & Raffle Prize Drawing       |

**CONFERENCE CONCLUDES**

# Illinois Fire Service Administrative Professionals

## Annual Conference

April 24-26, 2019

**Why You Should Attend** – The Illinois Fire Service Administrative Professionals’ mission is to provide an educational channel for administrative support personnel, and to strive to obtain information so that we may equip ourselves to serve our departments with even greater skills and knowledge. This two-day event will feature relevant topics presented by informative speakers and will offer attendees a unique opportunity to network and exchange information with colleagues, to meet our purpose.

### SPEAKERS & TOPICS

#### Thursday, April 25

##### **I Said I’m Doing the Best I Can, Try Laughter Just for the Health of It – Bobbe White**

Bobbe is a nationally recognized expert on humor and laughter therapy. She has been featured in the New York Times, Family Circle, First Magazine, and Newsweek Japan, on “Laughter as a current trend in the workplace.” She was one of the first Laughter Leaders certified in the world by World Laughter Tour, Inc. Bobbe is the author of *Life in the Laugh Lane*, a book all about navigating life’s twists and turns with laughter. Bobbe is a member of the Association for Applied and Therapeutic Humor, Society for International Humor Studies, and World Laughter Tour, Inc. She is president and founder of Try Laughter! Inc., a speaking and training group. Bobbe resides in Quincy, IL.

##### **How to be the Best Leader You Can – Colonel Royal Mortenson**

Colonel Mortenson was commissioned as a Marine Second Lieutenant in April 1983 and served with distinction around the world as an infantry officer. During his 29+ year career, he commanded at the infantry platoon, company, battalion, and regimental level. He served at the Marine Corps Officer Candidate School, Quantico, VA as a platoon commander and company executive officer at Marine Barracks-Guam. He was a rifle company commander, a weapons company commander and operations officer in 1<sup>st</sup> Battalion, 5<sup>th</sup> Marine Regiment. He served at Headquarters US Marine Corps as a current operations action officer, Commandant’s Briefing Officer, and current-operations section head working HQMC operational issues with the Joint Staff, combatant commanders, other services, and the Marine Corps component commands. Colonel Mortenson assumed his current duties as the Director of the Illinois Fire Service Institute (IFSI), University of Illinois-Urbana/Champaign in September 2012. The IFSI mission is to “help firefighters do their work through training, education, information, and research.” IFSI is the statutory state training and education organization for the Illinois fire service and other 1<sup>st</sup> responders. He is on the Board of Advisors for *Leadership Under Fire, Inc.* He is also on the Board of the North American Fire Training Directors. Additionally, Colonel Mortenson is a member of the Illinois Terrorism Task Force and the Chair of that organization’s Fire Service Committee.

#### Friday, April 26

##### **Do You Work with the Living Dead?, Give Me Some Chocolate! I’m Stressed!, Leadership Game Activity – Desi Payne**

Desi Payne is a John Maxwell Team Member, certified speaker, trainer, and coach. She currently teaches leaders and their employees the benefits of stress reduction, positive attitudes, the power of humor, and communication skills. She has been an award-winning family entertainer for the last 20 years, using comedy and magic in her presentations. She has been a customer service trainer, patient advocate, entrepreneur, speaker for bully-prevention and character building in schools, YMCA children’s trainer, Royal Caribbean Cruise Lines entertainer, and children’s television programming writer and producer. She has received the Hero of the Heartland award by the Red Cross for her work in her community. She is well known as her “Dizzy” character or “female Patch Adams” in her local hospital and cancer center. She has been a guest ringmaster for Ringling Brothers and Barnum & Bailey Circus. Her fun character has also been painted by international artist P. Buckley Moss.

For further information or to register for the IFSAP Annual Conference visit our website: [www.ifsap.org](http://www.ifsap.org)

**IFSAP DEPARTMENT/DISTRICT MEMBERS  
2019 CONFERENCE SCHOLARSHIP APPLICATION**  
**This application must be received by March 1, 2019**

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Scholarships awarded will cover the two-day conference: April 24 – 26, 2019 at the Eagle Ridge Resort & Spa, Galena, IL. Each scholarship will cover the full conference package; includes meals & 2 night's (Wednesday and Thursday) double occupancy Inn lodging.

**\*\* Recipients preferring single occupancy are required to pay an additional \$50 for the 2-night package. All efforts will be made to accommodate your request. Friday night lodging is available for an additional \$129 at the recipient's expense.**

The Board will award as many scholarships as possible. *In the event an overwhelming number of eligible application submissions are received, recipients will be chosen through a blind draw selection. **Send your registration to Sharon.***

The following criteria must be met to be considered for a scholarship:

- 1. You are a current Active member in good standing of IFSAP. Reciprocal members are not eligible.**
- 2. A written statement from your Chief why financial assistance is needed if your department/district CANNOT provide for your attendance.**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Additionally, we require confirmation from your Fire Chief that your Department/District CANNOT provide financial assistance and if awarded a scholarship you will be able to attend the Conference.

\_\_\_\_\_  
Fire Chief Signature

\_\_\_\_\_  
Date

Please submit your application by e-mail, fax or mail your completed form to:

**Janice Gumprecht, IFSAP President**  
**Bartlett Fire Protection District**  
**234 North Oak Avenue**  
**Bartlett, IL 60103**  
**Fax: 630-837-4052**  
**[jgumprecht@bartlettfire.com](mailto:jgumprecht@bartlettfire.com)**

# ANNUAL CONFERENCE REGISTRATION FORM

Registration deadline is March 8, 2019

NAME: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_

- \$300.00  Single Occupancy Inn Full Conf. Package (Wednesday & Thursday Night – All Meals)  
\$325.00  Single Occupancy Villa Full Conf. Package (Wednesday & Thursday Night – All Meals)  
\$250.00  Double Occupancy Inn Full Conf. Package (Wednesday & Thursday Night – All Meals)  
\$275.00  Double Occupancy Villa Full Conf. Package (Wednesday & Thursday Night – All Meals)  
\$100.00  Thursday Session only, April 25th - Includes Breakfast, Breaks and Lunch.  
\$100.00  Friday Session only, April 26th - Includes Breakfast, Break and Lunch.  
\$129.00  Additional Occupancy Friday Night Lodging –  Inn  1-Bedroom Villa  
\$129.00  Additional Occupancy Saturday Night Lodging –  Inn  1-Bedroom Villa  
\$219.00  Additional Occupancy Friday Night – 2-Bedroom Villa  
\$219.00  Additional Occupancy Saturday Night – 2-Bedroom Villa

**\*There are a limited number of one and two-bedroom villas available. If you are requesting a villa, we must have your registration by February 28, 2019. Two-bedroom villas are for two people only.**

*For Double Occupancy, please specify name of roommate below.*

ROOMMATE NAME/DEPARTMENT \_\_\_\_\_

\_\_\_\_\_ Applied for Scholarship.

Payment Enclosed                      \$ \_\_\_\_\_ TOTAL Amount Due

## Registration Options:

E-mail or fax registration form to Sharon Szynalski (or register on-line) to reserve your spot prior to payment [sszynalski@villageofalsip.org](mailto:sszynalski@villageofalsip.org) or FAX to (708) 371-6019.

MAKE CHECKS PAYABLE TO: IFSAP

Mail a copy of your registration form or your online confirmation page along with payment to:

*Sharon/Alsip Fire Dept.  
12600 S. Pulaski Rd.  
Alsip, IL 60803*

**FULL PAYMENT MUST BE RECEIVED BY APRIL 5, 2019. ALL RESERVATIONS FINAL, NO REFUNDS.**

**\*Higher room rates apply after registration deadline.**

**\*\*IFSAP subsidizes a substantial portion of the cost of this conference.**