



Illinois Fire Service Administrative Professionals

IFSAP E-Blast Program

In an effort to share the strengths of the IFSAP organization with fire departments across the State of Illinois, we have implemented an economically friendly program for fire departments or fire districts that do not have an administrative professional on staff.

This program provides you access to over 2,000 years of fire service knowledge and experience in the form of an E-Blast support group. When issues arise that you are unsure how to resolve, or questions you're not sure how to answer (i.e. accountability, payroll, minutes, records maintenance, budgeting, etc.) simply submit your question via email and it will be electronically blasted to our membership who will respond directly to you with potential solutions.

This cost effective program is available to any Illinois Fire Chief that does not have a full or part time administrative professional on staff. The E-Blast program fee of \$10 affords participation on a year-to-year basis.

Submit the completed form with payment to:

**IFSAP c/o Sharon Szynalski, Alsip Fire Department,
12600 S. Pulaski Rd., Alsip, IL 60803**

Chief's Name

Department or District

Address

City, Zip

Chief's E-Mail

Phone

Any questions feel free to contact: Robin Dubiel – Hanover Park FD 630-823-5803

The Illinois Fire Service Administrative Professionals is a Division of the Illinois Fire Chiefs Association. All funds directly support the IFSAP education fund Visit us at www.ifsap.org

If you have an Administrative Professional that would like to join IFSAP, see the registration form on our website.
